

Biennial Review Report 2014 - 2016

Description of Alcohol and Other Drug Abuse Prevention Program

Capitol Technology University employs several strategies to prevent and address the abuse of alcohol and other drugs. These strategies include:

- providing information regarding the colleges policies, as well as, health risks and criminal offenses related to alcohol and drug use.
- presenting information about the effects of alcohol and other drug use during new student orientation.
- using the Early Alert Program to identify students experiencing academic difficulty due to alcohol or drug use.
- training of student staff to address policy violations and identify students exhibiting signs of alcohol or other drug abuse and make appropriate referrals.
- limiting availability of alcohol on campus.
- providing alcohol and drug free activities on campus.
- engaging in developmental and holistic discussions and sanctions for students referred to the conduct process due to alleged violations of alcohol or drug policies.
- assisting students who self-identify as abusing alcohol or other drugs in identifying treatment options.

Capitol Technology University's policies support an environment which is alcohol and drug free. Those policies include:

Alcohol Policies

- Maryland law provides that a person commits an offense if he or she being less than 21 years of age, attempts to purchase, purchases, consumes or possesses any alcoholic beverages.
- It is unlawful for any person to sell, furnish or give any liquor or permit any liquor to be sold, furnished or given to anyone under 21 years of age;
- The consumption of alcoholic beverages in public places, including hallways and common areas or building on college groups without authorization;
- The use or possession of grain alcohol is prohibited;
- Those residents 21 years of age or older may consume alcohol in their room if their roommates are 21 years of age or older or if they have a single room. Alcohol may not be stored in any areas of the apartment except a single room assigned to a resident 21 years of age or older. Individuals under the age of 21 are not permitted to be in the presence of alcohol, whether it is being consumed or not. Alcohol may not be consumed outside of the bedroom. No resident is allowed to poses or store more alcohol than what is reasonable for personal consumption.

Illegal/Addictive Drugs Policies

- The sale, production and distribution of, as well as, attempt and conspiracy to sell, produce, and distribute cocaine and its derivatives, marijuana, hallucinogens or other addictive or illegal substances on or off college property;
- Use or possession of cocaine and its derivatives, marijuana, barbiturates, amphetamines, hallucinogens or other addictive or illegal substances on or off college property;
- Under U.S. law it is illegal to buy, sell or use any controlled substance without a doctor's consent. Capitol College enforces this law with students in the strongest terms.

All alleged violations of these policies are referred to the Dean of Student Life and Retention. After investigation of the matter the Conduct Review Process is initiated.

Statement and achievement of goals of Alcohol and Other Drug Abuse Prevention Programs

The Alcohol and Other Drug Abuse Prevention Program's goal is to provide an environment where student success in academic pursuits is not inhibited by alcohol or other drug use or abuse. This includes students being free from the nuisance behavior which often accompanies alcohol and drug use and abuse. As well as, assisting students who may be abusing alcohol or other drugs in recognizing these behaviors and identifying treatment options.

During the 2014-2015 academic year there was 1 reported incidents of violations of the alcohol and drug policies of the college involving 2 students. During the 2015-2016 academic year there were 3 reported incidents of violations of the alcohol and drug policies of the university involving 5 students. There have been no fatalities on campus related to alcohol or drug use or abuse. Vandalism and damage is often associated with the excessive use of alcohol or drugs and is rare on campus and in the residence halls. The staff in the Office of Student Life are frequently in contact with students on both a formal and informal level. Complaints regarding living situations which are impacted by secondary alcohol and drug abuse issues are rare and are referred to the Director of Student Life and Residential Services. Based on these quantitative and qualitative measures there is every reason to believe that the goals of the Alcohol and Other Drug Abuse Prevention Program are being achieved.

Summary of Alcohol and Other Drug Abuse Prevention Programs Strengths and Weaknesses

The university's focus on careers, particularly career paths which require security clearance contributes to a culture of professionalism which exists among the student body. This culture is a significant deterrent to the use and abuse of alcohol and other drugs. The university requires all residential first year students to complete the Talk About It training which includes information on As a result, the existing strategies and policies support an alcohol and drug free environment. The strength of the program is the apparent low use of alcohol and drugs amongst the students. The weaknesses of the program are it's episodic nature with the majority of the focus on the beginning of the academic year and the reliance upon outside organizations for the treatment of students who need assistance with alcohol and drug abuse.

Procedures for Distributing Annual Alcohol and Other Drug Notification

The Annual Alcohol and Other Drug Notification is included in the Student Handbook. The Student Handbook is distributed to students during new student orientation, residence hall check-in and in person registration. The Student Handbook is distributed to campus faculty and staff through campus mailboxes. The Student Handbook is also on the college's website (from www.CapTechU.edu, select Current Students, select Academic Resources and select Student Handbook).

Attached you will find the materials excerpted from the Student Handbook.

Recommendations for revising the Alcohol and Other Drug Prevention Program

While there are few reported instances of alleged violations of the alcohol and other drug policies, few reports of secondary behavior from alcohol and drug use impacting other students and few reports of students suspected to have academic difficulties related to alcohol or drug use and abuse the college should consider engaging in a systemic assessment of behavior and attitudes related to alcohol and drug use and abuse.

Summary of Consistent Enforcement of Alcohol and Drug Policies

The numbers of alleged violations of the alcohol and drug use policies are so small that there is no pattern of discriminatory or favoritism. During the 2014-2015 academic year there was 1 reported incidents of violations of the alcohol and drug policies of the

college involving 2 students. During the 2015-2016 academic year there were 3 reported incidents of violations of the alcohol and drug policies of the university involving 5 students. Sanctions for first time violations included disciplinary warning, sanctions for repeated violations included reflection tasks, los of visitation or guest privileges, and disciplinary probation. There were no fatalities on campus during the review period.

Policy and Program Effectiveness

The small number of cases of violations of alcohol indicates that the alcohol and drug use policies and enforcement is effective in creating an atmosphere which discourages the use and abuse of alcohol and other drugs.