

# Prerequisite Waiver/Registration Form

*The Office of Registration and Records*

**Year** \_\_\_\_\_ **Term** \_\_\_\_\_

**Student Name:** \_\_\_\_\_ **Student ID:** \_\_\_\_\_

**E-mail:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Degree:** \_\_\_\_\_ **Program:** \_\_\_\_\_

**Completed CTU Credits:** \_\_\_\_\_ **GPA:** \_\_\_\_\_

**Course:** \_\_\_\_\_ **Section #:** \_\_\_\_\_ **Required Prerequisite:** \_\_\_\_\_

**Reason for Waiver:** Please check below all that apply and briefly explain how that experience equates to the Prerequisite.

- Work:** \_\_\_\_\_
- Certification:** \_\_\_\_\_
- Academic Experience:** \_\_\_\_\_
- Other:** \_\_\_\_\_

➤ If the prerequisite is a required course in your program, you will need to make up the credits, by either taking another approved course or the prerequisite later.

I understand that I am responsible for payment of tuition for the course I have listed above on the due dates listed in the schedule. Payments received after the due date/dates are subject to a late charge of \$25.00. Nonattendance of courses does not necessarily relieve students of their financial obligation. All requests to drop a class or withdraw must be submitted in writing to the office of the Registrar in a timely manner. Collection or litigation expenses associated with this account are the responsibility of the student. The university reserves the right to withhold all services with outstanding accounts.

**Student Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Acad. Dean/Dept. Chair Approval:** \_\_\_\_\_ **Date:** \_\_\_\_\_

\*\*\*\*\*  
**FOR OFFICE USE ONLY**

**Course** \_\_\_\_\_ *will be replaced with* \_\_\_\_\_

- Course prerequisite will be taken at a later date**

**Not Approved:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Comments:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_